

PVPA BULLYING, HARASSMENT, INTIMIDATION INCIDENT REPORT FORM

Bullying, Harassment, & Intimidation are serious offenses and will not be tolerated. If you are a student, parent/guardian of a student, a volunteer or visitor and become aware of a possible incident, please fill out this form as completely as you are able, and return it to Scott Goldman, Head of School. All school employees are required to report suspected incidents. This form can be submitted anonymously by omitting your name & signature. PVPA is committed to providing a safe & secure educational environment for everyone in our community. Every reported incident will be investigated and the proper individuals will be informed.

Date of Incident: _____

Name of Target: _____ Grade _____

Name(s) of Alleged Aggressor/s: _____ Grade _____

_____ Grade _____

_____ Grade _____

Location of Incident

What occurred?

Did physical injury result?

Check all that apply

Check all that apply

Check all that apply

School Bus/Stop

Taunting

Retaliation

No

Yes

To/From School

Threat

Humiliation

Medical attention required

Text/Phone/Internet/Social Media

Intimidation

Exclusion

Medical attention NOT required

School Sponsored Activity

Stalking

Physical Contact

Student absent from school as a result of incident?

Event off Campus

Theft

Cyber-bullying

NO

YES # of days _____

On Campus Other

Other _____

Describe the incident: _____

(use the back for additional space)

Person reporting incident: _____ / _____

Signature

Printed Name

Individual reporting is: Student Faculty/Staff Parent/Guardian Other